|  |  |  |  |
| --- | --- | --- | --- |
| **REGISTER OF MEMBERS’ INTERESTS**  **It is a legal requirement under the Localism Act 2011 for you as a Member or co-opted Member to declare defined interests that you or your partner may have** | | |  |
| **Notes** |  | |  |
| **Pecuniary Interests**  These are interests of financial value  **Partner**  Includes your spouse or civil partner, or a person who you live with as husband or wife or a person with who you live as if they were civil partners) | ***Declaration***  **I**, ………………………………………………………………Full Name  a Member or co-opted Member of Barking & Dagenham Council give notice that I and/ or  my partner……………………………………………………Full Name  have the following pecuniary interests: | |  |
|  | **CATEGORY 1.** | |  |
| This means your job or business | ***EMPLOYMENT OR BUSINESS***  **Employment, office, trade, profession, or vocation carried on for profit or gain** | |  |
|  | **Member** | **Partner** |  |
|  | Description of activity | Description of activity |  |
|  | If none please state none | If none please state none |  |
|  | Name and address of employer | Name and address of employer |  |
|  | If none please state none | If none please state none |  |
|  | **CATEGORY 2.** | |  |
| You should fill this in if you get sponsorship as a result of being a Member from someone other than the Council | ***SPONSORSHIP***  **Any payment or provision of any other financial benefit (other than from Barking and Dagenham Council) made or provided within the last 12 months in respect of any expenses incurred in carrying out duties as a member or towards election expenses. This includes any payment or financial benefit from a Trade Union.** | |  |
|  | Name of person or organisation making payment  If none please state none | |  |
| Who makes the payment? |  |
|  |  |
|  | **CATEGORY 3.** | |  |
| This means:  do you do business with the Council? | ***CONTRACTS***  **Any contract which is made between you or your partner (or a body in which you have a beneficial interest) and Barking and Dagenham Council under which goods or services are to be provided or works are to be done and not been completed.** | |  |
|  | Description of contract (s) | |  |
|  | **Member** | **Partner** |  |
| If none please state none | If none please state none |
|  | **CATEGORY 4.** | |  |
| This means:  do you own or rent any land or property in the borough? e.g. your house or flat for example | ***LAND & PROPERTY***  **Any beneficial interest in land you or your partner have which is within the Borough of Barking and Dagenham** | |  |
|  | **Member** | **Partner** |  |
|  | Address/description of land | Address/description of land |  |
|  | If none please state none | If none please state none |  |
|  | ***CATEGORY* 5.** | |  |
| This means:  do you have an agreement to use land? | ***LICENCES TO OCCUPY LAND*  (alone or jointly with others) to occupy land in the Borough of Barking and Dagenham for a month or longer.** | |  |
|  | **Member** | **Partner** |  |
|  | If none please state none | If none please state none |  |
|  | **CATEGORY** 6. | |  |
| Do you have an indirect relationship with the Council as a landlord? | ***CORPORATE TENANCIES***  **where to your knowledge the landlord is Barking and Dagenham Council and the tenant is a body in which the Member has a beneficial interest.** | |  |
|  | **Member** | **Partner** |  |
|  | Description of tenancy  If none please state none | Description of tenancy  If none please state none |  |
|  | **CATEGORY 7.** | |  |
| Do you own more than 1% shares or £25.000 or more in value in a business located in the borough? | ***SECURITIES* Any beneficial interest in securities of a body where (a) that body to your knowledge has a place of business or land in the area of the relevant authority; and (b) either: (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the Member has a beneficial interest exceeds one hundredth of the total issued share capital of that class.** | |  |
|  | **Member** | **Partner** |  |
|  | If none please state none | If none please state none |  |

**Declaration of Disclosure**

I recognise that it may be an offence under the Localism Act 2011 to: -

1. omit information that ought to be given in this notice;
2. provide information that is materially false or misleading;
3. fail to give further notices in order to bring up to date information given in this notice after my re-election or reappointment or to fail to declare a disclosable pecuniary interest that I acquire after the date of this notice and have to declare under the provisions of S31 (2) Localism Act 2011.

I also acknowledge that it may be a breach of the Councillors Code of Conduct to:-

(1) omit information that ought to be given in this notice;

(2) provide information that is materially false or misleading;

(3) fail to provide written notification to the authority’s Monitoring Officer of any change in my or my partners interests contained in this notice within 28 days of my becoming aware of such change of circumstances.

**Signed: ………………………………………….. Date: ………………………**

**RECEIVED**

**Signed:**

**Monitoring & Proper Officer LBBD Council ………………….................**

**Date: …….....................**

**GUIDANCE NOTES**

***CATEGORY 1 - Employment or business carried out by you or your partner***

You should show every type of employment, office, trade, profession or vocation that you carry out or would declare for income tax purposes. You should also include here the name of your employer, the name of any firm of which you are a partner, and the name of any company of which you are a remunerated Director. Also any body which has appointed you, except those positions not carried for profit or gain

***CATEGORY 2 - Sponsorship***

You should show here the name of any person or body, except the Council, who has made a payment to you in respect of your election expenses or any other expenses incurred by you in the carrying out of your duties in the last 12 months.

***CATEGORY 3 - Contracts***

You should describe all contracts, of which you are aware, which have not been completed or discharged and which are:

(a) contracts for the supply of goods, services or works to the Council or on the Council's behalf, and

(b) between the Council and either yourself, a firm in which you are a partner, or a company of which you are a Director, or in which you have a beneficial interest **(as disclosed in 7 below).**

You need not say what the financial arrangements are, but should say for how long the contract is.

***CATEGORY 4 – Land & Property***

You should include any land or property in the Barking and Dagenham Council Area in which you have a beneficial interest (that is, in which you have some proprietary interest for your own benefit). You should give the address or a brief description sufficient to identify it. If you live in the Barking and Dagenham Council area you should include your home under this heading as owner, lessee, or tenant.

You should also include any property from which you receive rent, or of which you are the mortgagee.

"Land" includes any buildings or parts of buildings.

***CATEGORY 5 - Licences to Occupy Land***

You should include land in the Barking and Dagenham Council area which you have a right either alone or jointly with another to occupy for 28 days or longer, but neither own nor have a tenancy of. You should give the address or a brief description to identify it.

"Land" includes any buildings or parts of buildings.

***CATEGORY 6 - Corporate Tenancies***

You should list any tenancies of property of which you are aware where the landlord is the Council, and the tenant is either a firm in which you are a partner or a company of which you are a Director or in which you have a beneficial interest (as disclosed in 7 below).

***CATEGORY 7 - Securities***

You should list the names of any companies, industrial and provident societies, co-operative societies (but not building societies) or corporate bodies that (to your knowledge) are active in the Barking and Dagenham Council area and in which you have a beneficial interest that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body

***Gifts and Hospitality Register***

The Monitoring Officer maintains a **separate** Register of Gifts and Hospitality as these are likely to be more ad hoc and a declaration can be made via a short form obtainable from the Democratic Services Officer on 020 8227 2135 / 2348 / 3285. This avoids the need to resubmit a full declaration form every time a Member may receive a gift or hospitality.

You must register, within 28 days of receiving it, any gifts or hospitality worth £50 or over that you receive in connection with your official duties as a Member, and the source of the gift or hospitality.

**Is the gift or hospitality connected to my official duties as a Member?**

You should ask yourself, would I have been given this if I was not on the Council? If you are in doubt as to the motive behind a gift or hospitality, the Monitoring Officer recommends that you register it or speak to Fiona Taylor Monitoring Officer on 020 8227 2114 fiona.taylor@lbbd.gov.uk for further guidance.

You do not need to register gifts and hospitality which are not related to your role as a member, such as Christmas gifts from your friends and family, or gifts which you do not accept. However, you should always register a gift or hospitality if it could be perceived as something given to you because of your position or if your authority requires you to.

**What if I do not know the value of a gift or hospitality?**

The general rule is, if in doubt as to the value of a gift or hospitality, you should register it, as a matter of good practice and in accordance with the principles of openness and accountability in public life.

You may have to estimate how much a gift or hospitality is worth. Also, an accumulation of small gifts you receive from the same source over a short period that add up to £100 or over should be registered.

**Fiona Taylor**

**Monitoring Officer**

**2020**